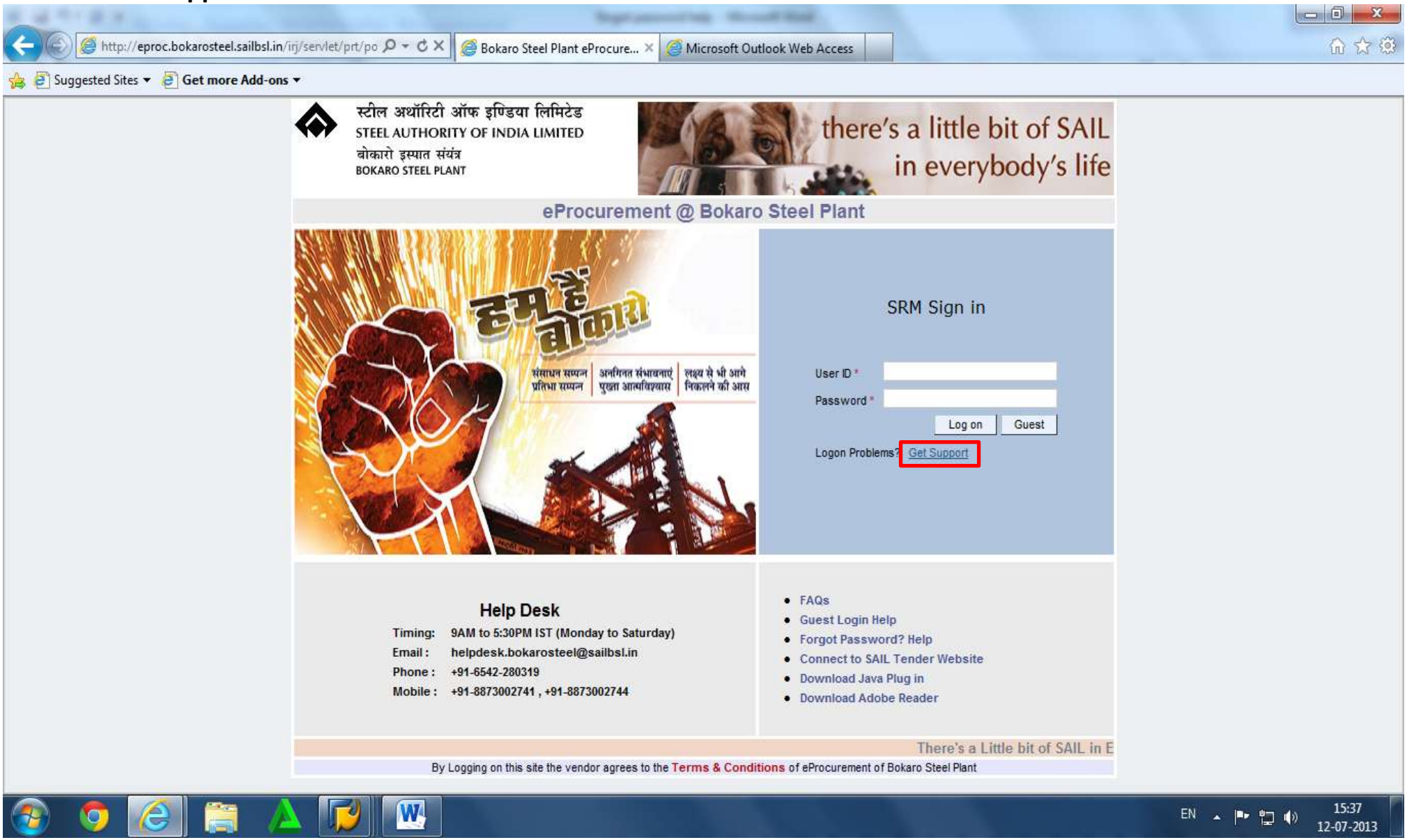
Forgot Password Help Manual

Click on "Get Support"



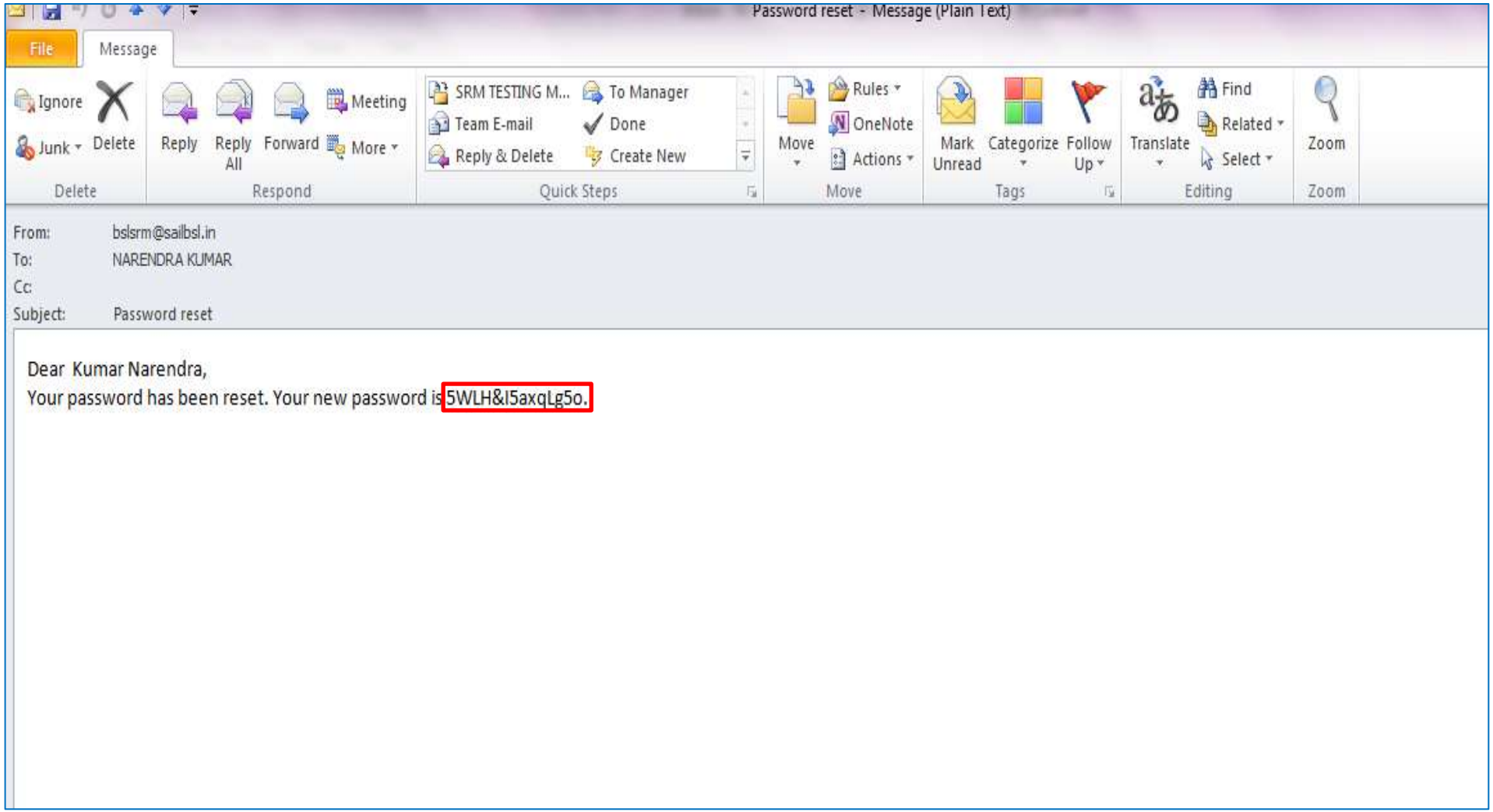
Choose the option "Password Reset" where you have forgotten your password or password has been locked.

Fill in correct details and then click on "Submit" button.

Kindly refer Page No-10 to 12 for information regarding Last Name, First Name and Email

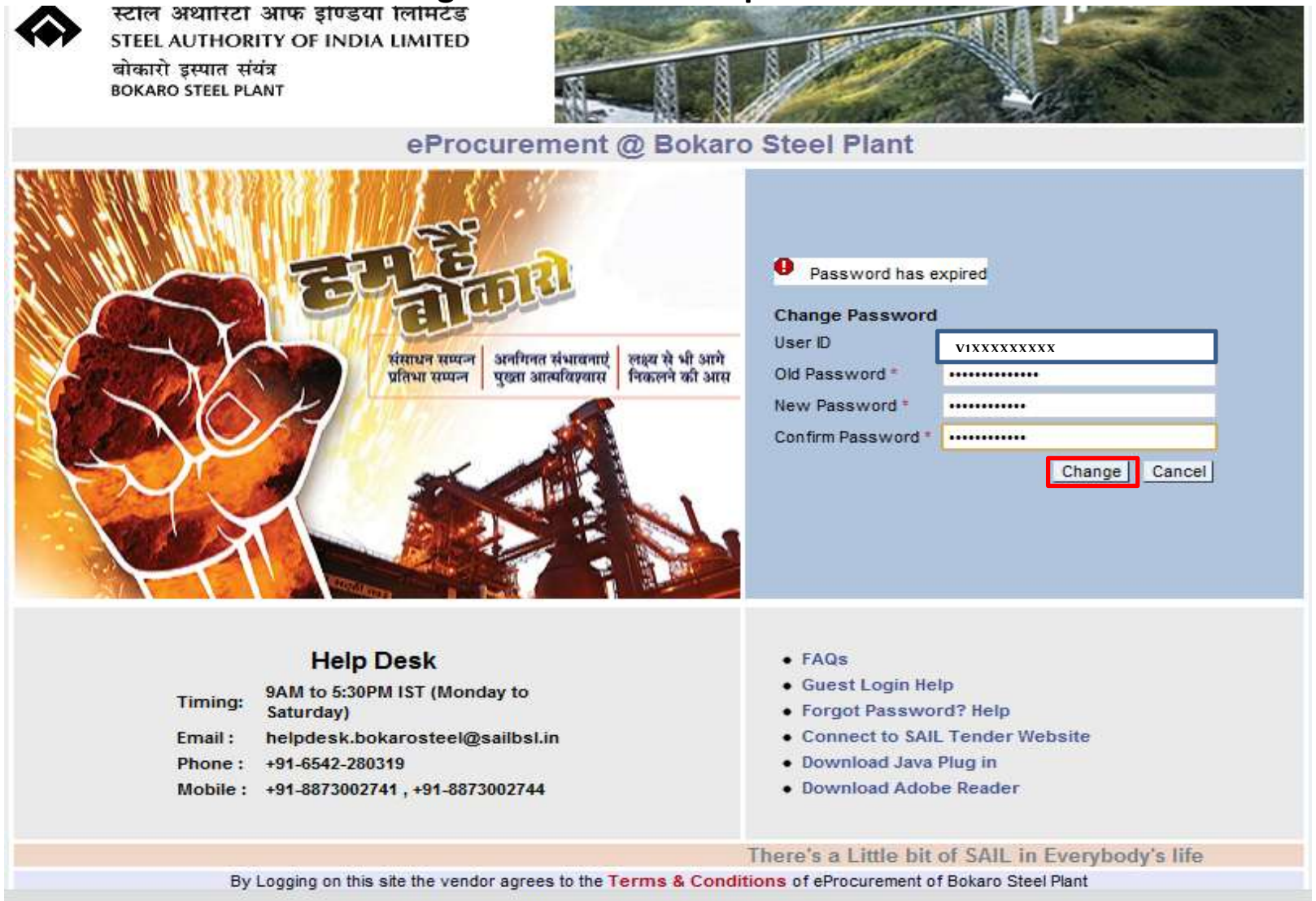
The new password is set by the system and message sent to your email id. Press "Cancel" to Return to Main Screen

Check your email for system generated Password that has been sent by BSL SRM server.

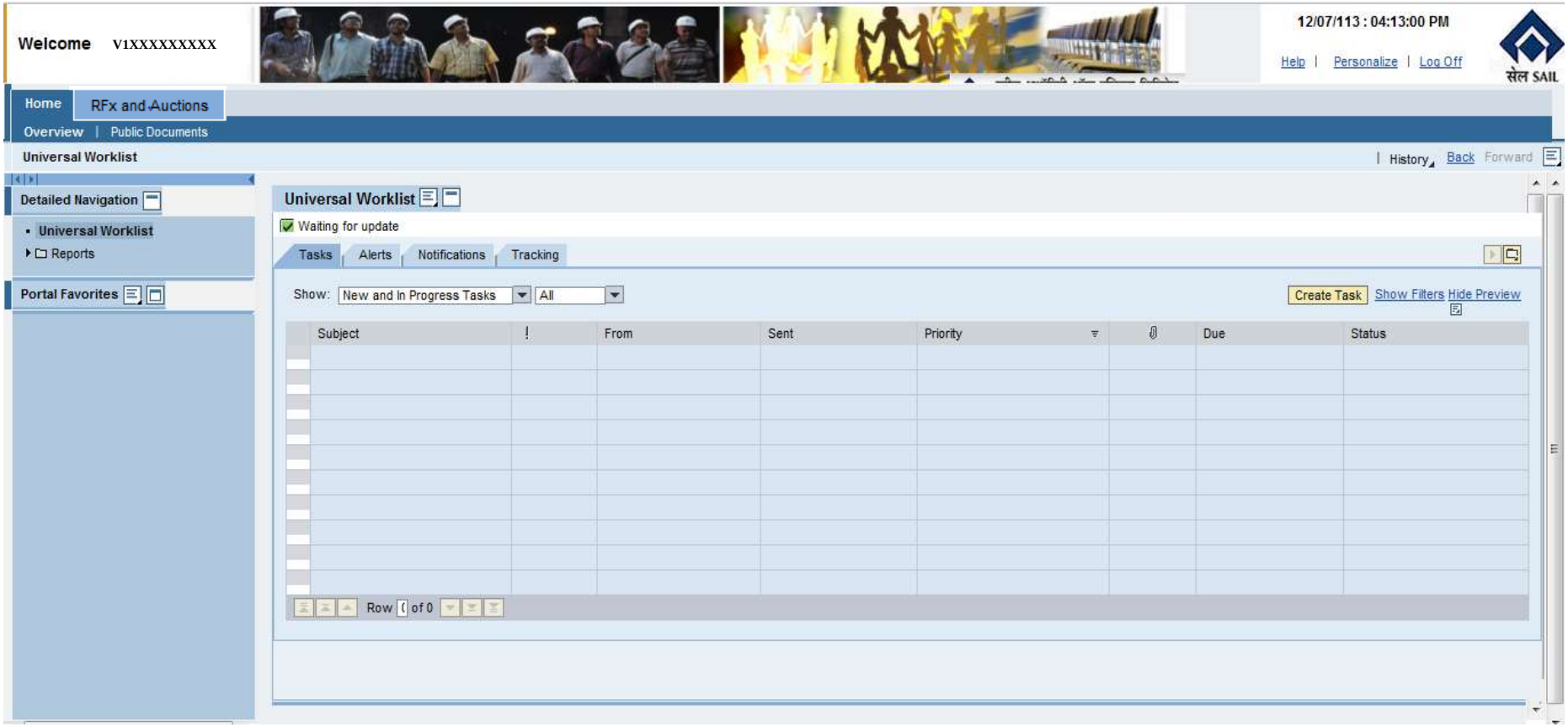


Log-in with this system generated password, the message "Password has expired" will come and now system will ask for change to new password.

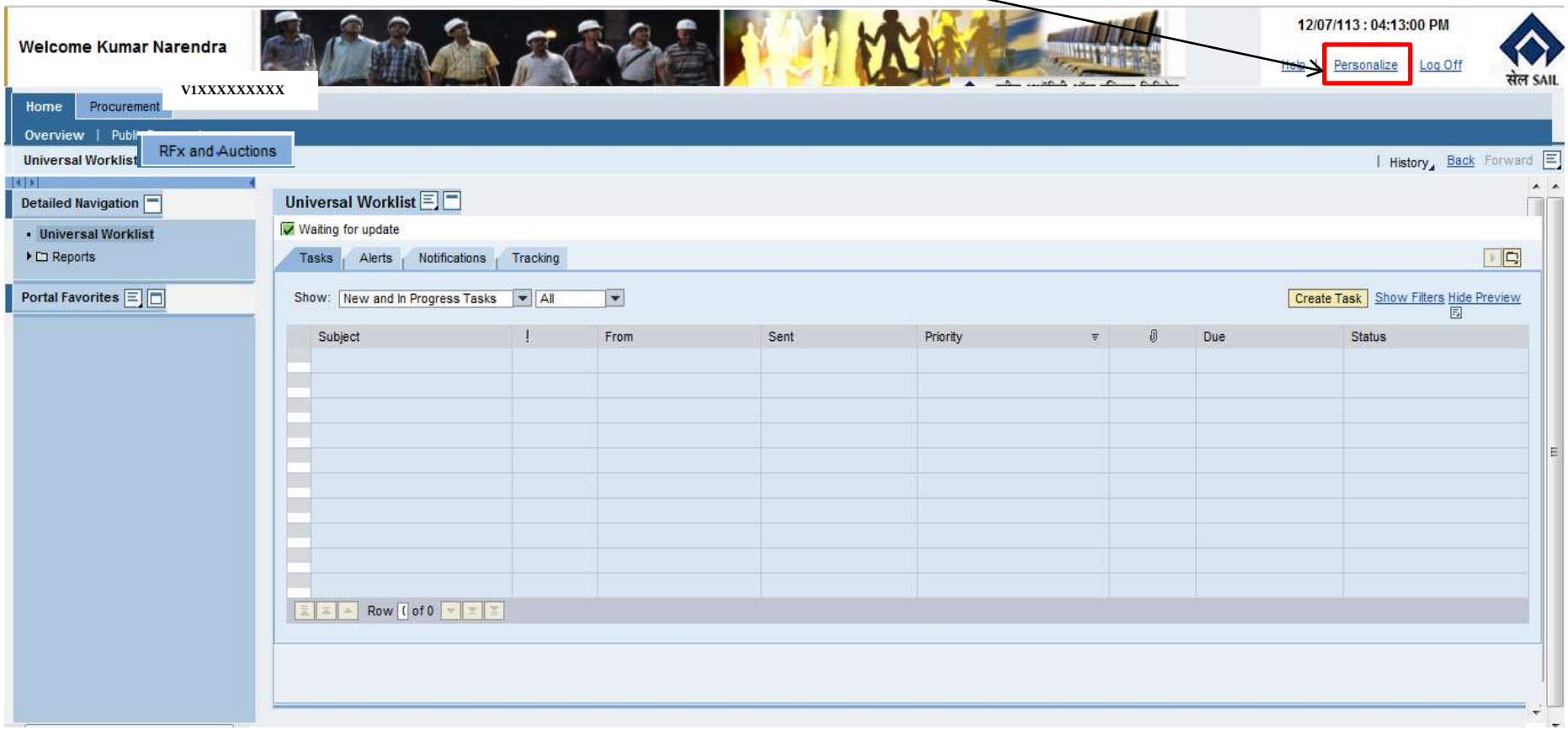
Enter the old password (the one sent to your email) once in the given box and then your new password twice in the relevant boxes. Press "Change" to activate new password.



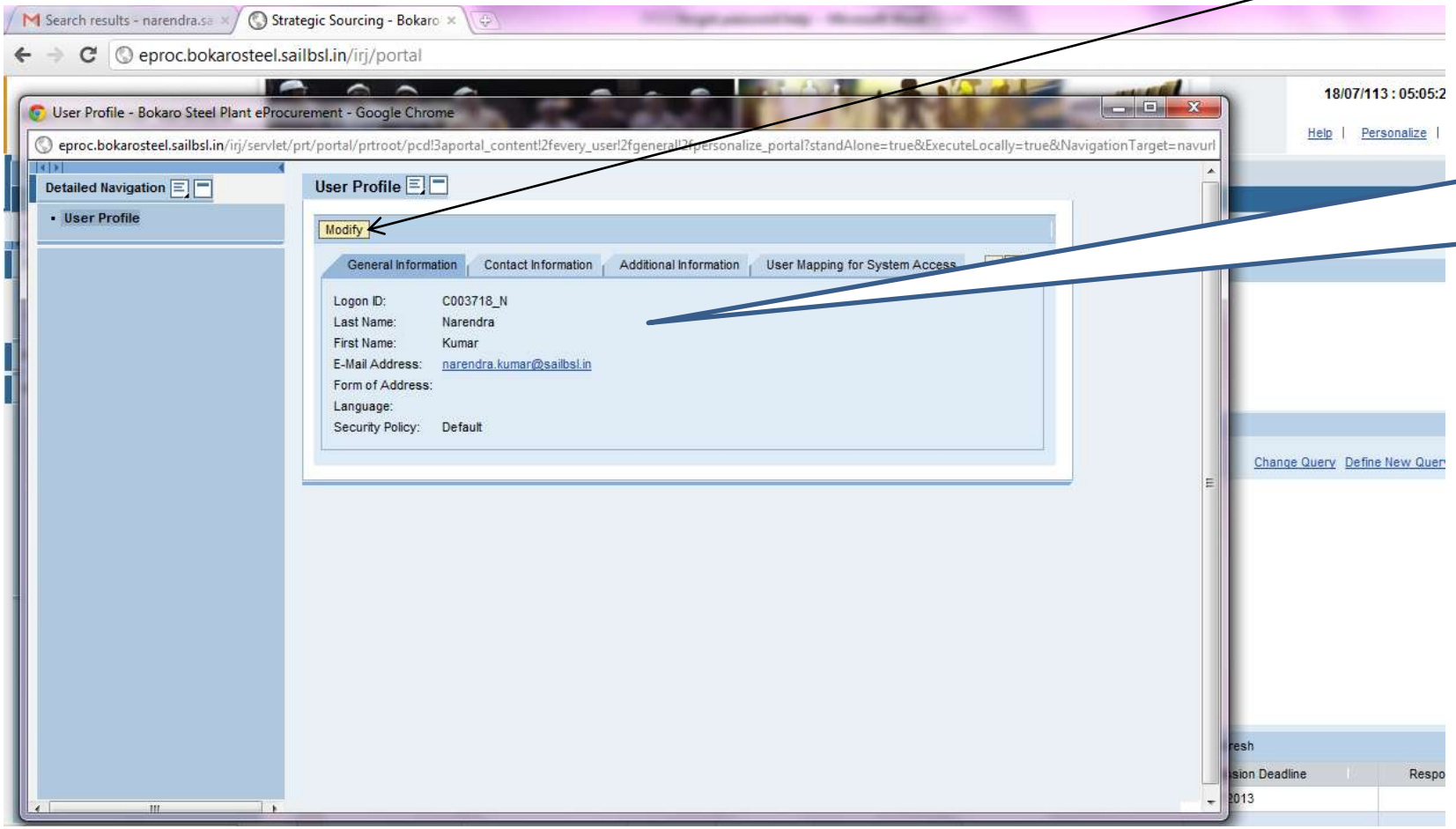
User successfully logged-in with new password.

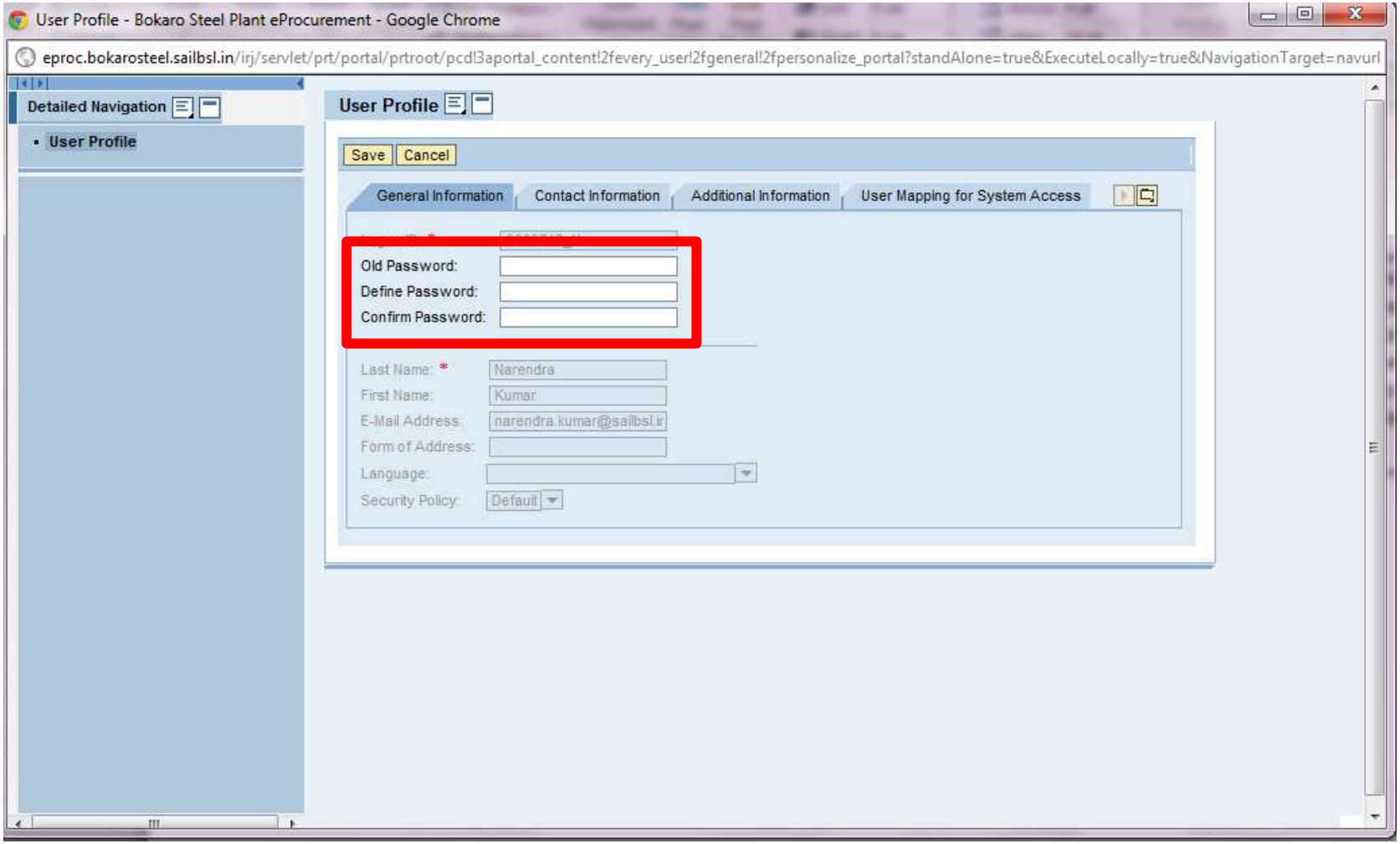


Click on "PERSONALIZE" to see Information about the Vendor's Profile



Vendor Profile can be accessed by clicking on "USER PROFILE". Also", if you want to change your password, click on "MODIFY.



It is Advisable to Note these User Profile information separately for ready reference

Password can be changed by providing Old Password and then the New Password two times in "Define Password and Confirm Password" and click on SAVE.